

**DOCUMENT N° 1:**  
**INVITATION TO TENDER**

REPUBLIC OF CAMEROON  
PEACE -WORK - FATHERLAND

MINISTRY OF DECENTRALISATION  
AND LOCAL DEVELOPMENT

NORTH WEST REGION

BUI DIVISION

NKOR COUNCIL

P.O Box 73 Kumbo  
Tel.: (237) 654947254/663046403



REPUBLIQUE DU CAMEROUN  
PAIS - TRAVAIL - PATRIE

MINISTERE DE DECENTRALISATION  
ET DU DEVELOPPEMENT LOCAL

REGION DU NORD- OUEST

DEPARTEMENT DE BUI

COMMUNE DE NKOR

Email: nkorcouncil@gmail.com  
Website: www.nkorcouncil.com

REF.Nº \_\_\_\_\_ MINDDEVEL/NWR/BU/NSD/NC

NKOR, THE

## OPEN NATIONAL INVITATION TO TENDER

Nº 08/ONIT/NKOR COUNCIL/NCITB/2026 OF 25/02/2026 FOR THE  
REHABILITATION OF MEN'S WARD AT CMA NKOR, NKOR COUNCIL AREA,  
BUI DIVISION, NORTH WEST REGION, NKOR COUNCIL AREA, BUI  
DIVISION, NORTH WEST REGION

### 1. Subject of the invitation to tender:

Within the framework of the 2026 Public Investment Budget (PIB), the Mayor of Nkor Council "Contracting Authority" hereby launches by emergency procedure an open National Invitation to tender for the REHABILITATION OF MEN'S WARD AT CMA NKOR, Nkor Council Area. This invitation to tender comprises one (01) lot as follows:

Lot N°	Project	Locality	Amount for bid bond	Project Amount (FCFA)	Budget Head	Duration in months
01	REHABILITATION OF MEN'S WARD AT CMA NKOR	NKOR	100,000	20 000 000		04

### 2. Nature of services

Work to be done consists of the REHABILITATION OF MEN'S WARD AT CMA NKOR, Nkor Council Area, Bui Division. The works include the following:

- Lot 100: Preparatory works and studies
- Lot 200: Earth Works
- Lot 300: Foundation
- Lot 400: Block work in elevation
- Lot 500: Carpentry works
- Lot 600: Metallic works
- Lot 700: Electricity
- Lot 800: Plumbing woks
- Lot 900: Painting
- Lot 1000: Drainage works

### 3. Execution deadline

The maximum execution deadline shall be four (04) calender months, including the rainy season and other vagaries, with effect from the date of notification of the administrative order of work commencement.

#### **4. Participation and origin:**

Participation in this invitation to tender is open to Cameroonian enterprises that are in compliance with the fiscal laws and having a good experience in the domain concerned.

#### **5. Financing**

The said Works shall be financed by the Public Investment Budget (PIB) of MINSANTE for the 2026 financial year assigned to the Mayor of Nkor Council as Delegated Authorizing officers with Budget Head:

---

#### **6. Bid Bond:**

Each bidder should include in his administrative document, a bid bond of **100,000 (ONE HUNDRED THOUSAND) CFA francs** issued by a first rate-bank or insurance company approved by the Ministry in charge of Finance in conformity with COBAC conditions and backed by a receipt of payment of the same amount at the "Caisse des Depots et Consignations –CDEC".

Against the risk of being rejected, only originals or true copies certified by the issuing service or administrative authorities of the administrative document required, including the bid bond, shall imperatively be produced in accordance with the Special Conditions of the invitation to tender. They shall neither be older than three (03) months nor be produced before the signing of the tender notice.

Any offer not in conformity with the prescriptions of this notice and tender file shall not be accepted, especially the absence of a bid bond issued by a first rate-bank, approved by the Ministry in charge of Finance, or the non-respect of the model of the tender file documents, shall lead to a pure and simple rejection of the offer without any appeal being entertained

#### **7. Consultation of tender file:**

Interested eligible bidders may obtain further information during working hours as from the date of publication of this tender notice, at the Nkor council.

#### **8. Acquisition of tender file:**

The file may be obtained at the Nkor Council, at the Service for the award of Public **Contracts**, Telephone N° 679824918 as soon as this notice is published against payment of a non- refundable sum of (50 000) Fifty Thousand FCFA, payable at the Council Treasury Nkor representing the cost of purchasing the tender file.

#### **9. Submission of Bids:**

Each offer drafted in English or French in 07 (Seven) copies including 01 (one) original and 06 (six) copies marked as such, should reach Nkor Council, Service for the award of Public Contracts, not later than 25/03/2026 at 10.00 am local time. It should be labelled as follows:

**“OPEN NATIONAL INVITATION TO TENDER**

**IF 06/OMT/NKOR COUNCIL/NCITB/2026 OF 25/02/2026 FOR THE REHABILITATION OF MEN'S WARD AT CMA NKOR , NKOR COUNCIL AREA, BUI DIVISION, NORTH WEST REGION, NKOR COUNCIL AREA, BUI DIVISION, NORTH WEST REGION**

**TO BE OPENED ONLY DURING THE BID OPENING SESSION**

#### **10. Admissibility of bids**

Under penalty of being rejected, only originals or true copies certified by the issuing service must imperatively be produced in accordance with the Special Regulations of the invitation to tender.

They must obligatorily not be older than three (3) months preceding the date of submission of bids or may be established after the signature of the tender notice

Any bid not in compliance with the prescriptions of the Tender File shall be declared inadmissible. This refers especially to the absence of a bid bond issued by a first-rate bank approved by the Minister in charge of Finance

## **11. Opening of bids**

The bids shall be opened in single phase. The opening of the Administrative documents, Technical and Financial offers shall take place on the **26/03/2026 at 11 am** local time, by the Nkor Council Internal Tenders Board in the Nkor Council Conference Hall.

Only bidders may attend or be represented by duly mandated persons of their choice.

## **12. Evaluation criteria**

There are two types of evaluation criteria: eliminatory and essential criteria. [The aim of these criteria is to identify and reject incomplete bids or bids not in conformity with the essential conditions laid down in the Tender File.

### *i. Eliminatory criteria*

Eliminatory criteria fix the minimum conditions to be fulfilled to be admitted for evaluation according to the essential criteria. The non-respect of these criteria leads to the rejection of the bid made by the bidder.

*They refer especially to:*

- Absence of an element in the administrative file;
- Deadline for delivery higher than prescribed;
- False declaration, forged or scanned documents;
- A bid with the external envelope carrying a sign or mark leading to the identification of the bidder.
- Two Bids with the same personnel
- Incomplete financial file..
- Technical assessment mark lower than **80%** of "Yes".

### *ii. Essential criteria*

*Essential criteria are primordial in the judgment of the technical and financial capacity of candidates to execute the works forming the subject of the invitation to tender.*

The criteria relating to the qualification of candidates are based on the following:

- General presentation of the tender files;
- References of the company in similar achievements;
- Experience of supervisory staff ;
- Logistics (Equipment);
- Methodology;
- Financial capacity;
- Attestation of site visit signed by the Contractor
- Report of site visit signed by the Contractor
- The Special Technical Clauses (STC). (Each page should be initialed and the last page signed and stamped);
- Special Administrative Clauses completed (each page should be initialed and the last page signed and stamped);
- Pre – Financing capacity **not less than 75%** of the amount required in the offer

The essential criteria are subjected to minima whose detail is given in the Special Regulation of the Invitation to tender (RPAO).

### **lii Main qualification criteria**

The criteria relating to the qualification of candidates could be indicative on the following:

The essential criteria are subjected to minima whose detail is given in the Special Tender Regulation (RPAO).

This evaluation shall be done in a purely binary method with a (yes) or a (no) with an acceptable minimum of 80% of the essential criteria taken in to account.

The contract will be awarded to the bidder who would have proposed the offer with the lowest realistic amount, in conformity with the regulations of the Tender Documents and having scored 100% of the eliminatory criteria and at least 80% of the essential criteria

### **13. Award of the Jobbing Order**

The Jobbing Order shall be awarded to the bidder whose bid is in conformity with the dispositions of the tender file and on the basis of the lowest realistic bid and technical quality. (See article 33 of the public contracts code).

### **14. Period of validity of bids**

The bidders shall remain committed to their offers during a period of (ninety) 90 days from the deadline set for the submission of bids.

### **15. Complementary information**

Complementary technical information may be obtained during working hours at the Nkor Council, Service of award of Public Contracts.

### **16. Delivery deadline**

The maximum execution deadline provided for by the Contracting Authority shall be One Hundred and Twenty (120) days maximum, as from the date of notification of the Service Order.

Done at Nkor, the, 25/02/2026

The Lord Mayor Nkor Council

### **Circular Copies**

- ARMP
- Public Contract Journal;
- Chairpersons of Tender Board
- Notice boards
- DD MINTP Bui
- DD MINDEVEL Bui
- DD MINADER Bui
- DD MINMAP Bui
- Archive)



